LEONARDO'S
CHILDREN'S MUSEUM

APPLICATION FOR EMPLOYMENT

"At Leonardo's we enrich and inspire children and families by creating fun learning opportunities."
Please write legibly on application

Application Date: _____Application Received By (staff initials): _____

Name: _____

Address: _____City, State, & Zip _____

E-Mail: _____

Contact Telephone Number: _____

Social Security Number: _____-_____-_____

Are you authorized to work in the U.S.? (circle)   **Yes   No**

Have you ever been convicted of a felony or a crime
involving dishonesty? (circle)   **Yes   No**

      If yes, please provide court location & case #: _____

Name of Emergency Contact: _____Relationship: _____

Emergency Contact Phone Number: _____

Have you ever volunteered at Leonardo's?   (circle)   **Yes   No**

      If so, when? _____

What position are you applying for? _____

How did you hear about us? _____

When would you be available to start? _____

<u>Please circle the days and times you are available to work (including holidays):</u>

Monday   **AM or PM**   Tuesday   **AM or PM**   Wednesday   **AM or PM**

Thursday   **AM or PM**   Friday   **AM or PM**

Saturday   **AM or PM**

Update: 02/14/2022

Upon being hired at Leonardo's Children's Museum:

Will you complete the Sexual Abuse Prevention Training
within 90 days of your employment? (circle)   **Yes**   **No**

Will you submit to a UCIC criminal background check? (circle)   **Yes**   **No**

Are you able to stand for long periods of time? (circle)   **Yes**   **No**

Are you able to lift more than 40 pounds? (circle)   **Yes**   **No**

Will you willingly submit to random drug screenings? (circle)   **Yes**   **No**

Employment History:

Employer	City	State	Dates	Position	Pay Rate

Education:

School	City	State	Years Attended	Completed?	Course of Study

Please list two references below (please ensure these references are **NOT** relatives)
List name, phone number, and relationship with reference.

1. _____

2. _____

Please write a sentence explaining why you would be a great asset to our organization.

_____

_____

I acknowledge that all information and statements provided are correct and made in good faith.
I understand that if hired, I will agree to the rules and regulations of Leonardo's Children's
Museum.

Signature: _____   Date: _____

Update: 02/14/2022